

ACMPE BOARD CERTIFICATION SESSION

KMGMA SPRING CONFERENCE

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CONNIE LEFFLER, CMA, CMM, FACMPE

PRACTICE MANAGER

CLARK JUST FOR WOMEN HEALTH SOLUTIONS

JEFFERSONVILLE, IN

KMGMA ACMPE FORUM REP



MGMA-ACMPE

THE BODY OF KNOWLEDGE,
CERTIFICATES,
CERTIFICATION, AND
FELLOWSHIP



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MGMA-ACMPE: BODY OF KNOWLEDGE

- An outline of the competencies and knowledge that define the foundation of the profession
- Foundation for the ACMPE Certificate, Board Certification, and Fellowship
- Valuable resource for professional development and practice improvement
- Distinguish the unique knowledge base for the profession
- Provide content for relevant and up-to-date publications, education programs and resources



THE SIX DOMAINS



Operations
Management

Financial
Management

Human
Resource
Management

Risk and
Compliance
Management

Transformative
Healthcare
Delivery

Organizational
Governance



UTILIZING THE BODY OF KNOWLEDGE

How are medical practice executives using the Body of Knowledge for Medical Practice Management?

- Professional development
- Physician and staff development
- Practice improvement
- Problem-solving technique
- Transitioning to new health-care career markets

AMERICAN COLLEGE OF MEDICAL PRACTICE EXECUTIVES (ACMPE)

- Offers stackable certificates and certification, and Fellowship appropriate at any stage of your career.



CERTIFICATIONS

- Certifications are used in the industry to promote professionals who meet the standard knowledge based on the Body of Knowledge (BOK). These differentiate those who have demonstrated they hold the competencies of all six domains and the ability to implement. Credentials are awarded for all.
 - Membership required and maintained
 - Education and experience required
 - Maintenance required

CERTIFIED MEDICAL PRACTICE EXECUTIVE (CMPE)

- **Board Certification:** The Certified Medical Practice Executive (CMPE) credential is recognized as the professional standard in medical practice management — a unique identifier that can demonstrate full knowledge of the Body of Knowledge and apply it situationally to best lead in your organization.



THE THREE PATHWAYS TO BOARD CERTIFICATION

Pathway 1

1

- Be an active MGMA member in good standing.
- Purchase and complete the application.
- TWO years healthcare experience.
- A Bachelor's degree or 120 hours of college credit.

Pathway 2

2

- Be an active MGMA member in good standing.
- Purchase and complete the application.
- **BEGIN PROGRAM**
- May complete everything once both experience and education are met
 - TWO years healthcare experience.
- A Bachelor's degree or 120 hours of college credit.

Pathway 3

3

- Be an active MGMA member in good standing.
- Purchase and complete the application.
- SIX years healthcare experience.
- Of the SIX, FOUR years in healthcare management or healthcare leadership role.



PATHWAY ONE

- **When you apply**
 - You must be an MGMA member
 - Purchase your ACMPE Board Certification Application
 - Submit your application for a review of your education AND/OR healthcare requirements
- **Once accepted into the program**
 - Pass multiple-choice exam
 - Pass scenario-based exam
 - Earn 50 hours of continuing education
 - Receive Board approval for your CMPE designation

PATHWAY TWO

- **When you apply**
 - You must be an MGMA member
 - Purchase your ACMPE Board Certification Application
 - Submit your application for a review, and agree to pathway two
- **Once accepted into the program**
 - Pass multiple-choice exam
 - Earn 50 hours of continuing education
- **Complete your Bachelors or 120 college credit hours and two years of healthcare experience**
 - Scenario-based exam
 - Receive Board approval for your CMPE designation

PATHWAY THREE

- **When you apply**
 - You must be an MGMA member
 - Purchase your ACMPE Board Certification Application
 - Submit your application for a review of your education AND/OR healthcare requirements
- **Once accepted into the program**
 - Pass multiple-choice exam
 - Pass scenario-based exam
 - Earn 50 hours of continuing education
 - Receive Board approval for your CMPE designation

APPLYING FOR FELLOWSHIP

OBJECTIVE OF COMPLETING FELLOWSHIP

Demonstrate leadership, innovation, and professional engagement in the healthcare industry and the advancement of the medical group management profession.

CORE COMPETENCIES PROVEN BY COMPLETING FELLOWSHIP

1. Demonstrate expert knowledge and implementation of the principles of medical practice management included in the MGMA-ACMPE Body of Knowledge.
2. Demonstrate leadership, innovation, and strategic planning skills to achieve desired business outcomes.
3. Demonstrate professional engagement and service for the next generation of healthcare leaders.
4. Demonstrate a commitment to continuing education and professional development.



APPLYING FOR FELLOWSHIP

APPLICATION REQUIREMENTS

- Must be a current MGMA member
- Bachelor's Degree and five years healthcare experience
- OR
- Master's Degree or higher and three years healthcare experience
- Hold the Certified Medical Practice Executive (CMPE) in good standing.

Application and requirements must be completed within two years from purchase before needing to reapply.

*Requirements can be completed up to SIX years prior to application purchase date.



CHOOSE YOUR FELLOWSHIP PATHWAY

PATHWAY ONE

Complete one or more* to a total of at least 15 hours of the following pertaining to healthcare leadership and medical group management:

- Business Plan
- Facilitate or teach University or advanced coursework
- Completion of industry related Advanced education programs including Capstones, Master's Thesis, and doctoral dissertation.
- Formal presentations and speaking engagements at a recognized education event of at least 45 minutes in length.
- Author or co-author of an industry related book
- Author articles for industry-respected organizations including, but not limited to MGMA publications of at least 1,000 words in length.

Volunteer

- Completion of **SIX** volunteer hours. **THREE** hours must be healthcare related, including but not limited to volunteering for industry-related organizations such as MGMA-ACMPE.



CHOOSE YOUR FELLOWSHIP PATHWAY

PATHWAY TWO

- Holding the CMPE designation for at least **SIX** years.

AND

- Completion of **25** continuing education hours pertaining to leadership.
These 25 leadership hours may be included in CE hours used to maintain their
CMPE up to six years prior to their application purchase date.

Volunteer

- Completion of **TWELVE** volunteer hours. **SIX** hours must be healthcare related, including but not limited to volunteering for industry-related organizations such as MGMA-ACMPE.



QUESTIONS/ DISCUSSION

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